

Drexel Heights Fire District
5030 S. Camino Verde, Tucson, AZ 85735

Regular Board Meeting
January 26, 2018

I. Call to Order

Board Chair Bertrand called the meeting to order at 9:02 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: James Bertrand, Gary Bynum, Laura Dailey, Charles Mendonca and Charles Zang. With five Board Members attending, a quorum is established.

Staff present: Douglas Chappell, Fire Chief; Laurie Dunham, Finance/Administrative Manager; Dane Crouse, Division Chief; Dennis Stiegleiter, Fire Marshal; Tracy Koslowski, Manager – Public Education / Information and Carl Fortner, Manager - VECC.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of December 15, 2017 by Ms. Dailey, second by Mr. Mendonca, motion approved. (5-0)

V. Call to the Public – Comments and Questions

None

VI. Report from the Fire Chief

Chief Chappell presented the service awards to those employees achieving 5, 10, and 15 years of service in 2017. Those recognized include: Battalion Chief Bratton (30 years); Captain Deyo, Communications Specialists Callaham, and Firefighter McGinn (15 years); Firefighter Islas, Firefighter Burris, Firefighter Lopez, and Firefighter Thompson (10 years); and Firefighter Feehs, Firefighter Leon, Firefighter O'Neill, Firefighter Rodriguez, and Firefighter Wilson (5 years).

Chief Chappell provided a written report which is hereby made a part of these minutes. Chief Chappell did not have anything to add to the report.

There were no questions from the Board members.

VII. Pending Business

- A. Discussion and possible action to approve Accounts Payable 07 – 18 dated January 26, 2018, and the monthly financial report for the period ending December 31, 2017.

Move to approve Accounts Payable 07 – 18 dated January 26, 2018, and the monthly financial report for the period ending December 31, 2017 by Mr. Bertrand, second by Mr. Bynum, motion approved. (5-0)

- B. Presentation and discussion only concerning the activities and achievements of the District's public education volunteers in 2017. Manager Koslowski presented information concerning the activities and accomplishments of the District's public education volunteer team in 2017, using a PowerPoint presentation which is hereby made a part of these minutes.
- C. Presentation and discussion only concerning the activities and achievements of the District's fire prevention inspection activities in 2017. Fire Marshal Stiegleiter presented information concerning the activities and accomplishments of the District's fire prevention programs in 2017, using a PowerPoint presentation which is hereby made a part of these minutes.
- D. Presentation and discussion only concerning the activities and achievements of the District's operations department in 2017. Division Chief Crouse presented information concerning the activities and accomplishments of the District's operations department in 2017, using a PowerPoint presentation which is hereby made a part of these minutes.
- E. Presentation and discussion only concerning the activities and achievements of the Valley Emergency Communications Center in 2017. Manager Fortner presented a written report concerning the activities and accomplishments of the Valley Emergency Communications Center in 2017, which is hereby made a part of these minutes.
- F. Discussion and possible action to adopt Resolution 2018 – 01 which authorizes the Board Chair and Clerk to execute an Amendment to the Intergovernmental Agreement with Pima County under the Community Development Block Grant Program for the District's Family Safety Program. Chief Chappell reported that the District applied for a grant under the Pima County Community Development Block Grant program to enable the District to continue the Family Safety Program in our

community. Chief Chappell reported that Pima County has received the authorization from HUD and has forwarded the necessary Intergovernmental Agreement for this grant in a total amount of \$11,560.00.

Move to adopt Resolution 2018 - 01 which authorizes the Board Chair and Clerk to execute an Amendment to the Intergovernmental Agreement with Pima County under the Community Development Block Grant Program for the District's Family Safety Program by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

- G. Discussion only concerning the projects and potential scheduling following the successful capital improvement bond election in 2017. Chief Chappell provided an overview of the projects included in the capital improvement bond initiative, and an overview of the schedule for those projects.

Ms. Dailey asked about Station 402. Chief Chappell noted that Station 402 is an ambulance only station and the future use of the facility will be discussed at the appropriate time.

Mr. Zang asked about specific land sizes of the current sites for Station 401 and 402. Chief Chappell reported he did not have the specific sizes but he described the area for 401 and 402. Mr. Bynum indicated that although the land area for 402 is larger than the building, the site suffers from flooding issues due to the wash areas that run through the site.

Chief Chappell noted that Board action will likely be needed before the end of the fiscal year so that the debt service levy can be filed for the FY 2019 year.

VIII. Future Agenda Items

The Board did not have any items for consideration or discussion. Chief Chappell indicated that he was not aware of any pending issues.

IX. Adjournment

Move to adjourn the meeting by Mr. Bertrand, second by Mr. Bynum, motion approved. (5-0) Mr. Bertrand adjourned the meeting at 9:55 a.m. Next Scheduled Meeting: Friday, February 23, 2018, 9:00 a.m., 5030 S. Camino Verde, Tucson, AZ (Classroom)

Submitted by: _____
Gary Bynum, Clerk of the Board