

**Drexel Heights Fire District  
Public Safety Personnel Retirement System  
Pension Board Annual Meeting  
*December 15, 2017***

**MINUTES**

- I. Call to order – **Called to order by Chairman James Bertrand at 9:40 a.m.**
  
- II. Roll call  
**Five members present: Chairman Bertrand, Secretary Caballero, Mr. Bustamante, Mr. Marquez and Mr. Trowbridge. Staff member Laurie Dunham was also attending.  
Absent: None**
  
- III. Approval of prior meeting minutes – September 15, 2017  
**Mr. Bertand moved to accept the minutes of the September 15, 2017 meeting as written. Motion was seconded by Mr. Caballero and carried.**
  
- IV. Call to the Public – Comments and Questions – **None**
  
- V. New Business
  - A. New Employees in the PSPRS system
    1. R. Karnas
    2. N. Coppen**The Board recognized the pre-existing condition for Officer Karnas.**
  - B. Death of members - **None**
  - C. Survivor benefits - **None**
  - D. Refunds - **None**
  - E. Review of correspondence
    - a. Status of Parker lawsuit and interest refund  
**Mrs. Dunham reported that all refunds have been made, including the interest refund. The district cost is about \$2,700.**
  
- VI. Applications
  - A. DROP - **None**
  - B. Normal Service Retirement applications - **None**
  - C. Disability applications - **None**
  
- VII. New Retirement
  1. DROP Retirement of Captain R. Scott Bird effective December 31, 2017.

Captain Bird entered the DROP program on 12-29-12 and must retire before the end of December, 2017 to receive all DROP benefits.

**Chairman Bertrand moved to approve the retirement of Captain R. Scott Bird effective December 31, 2017 and establish that he is eligible for DROP benefit payments as previously determined. The motion was seconded by Mr. Caballero and the motion carried with no opposition.**

2. DROP Retirement of Battalion Chief Hugh McCrystal effective December 28, 2017.

Chief McCrystal entered the DROP program on 12-29-12 and must retire before the end of December, 2017 to receive all DROP benefits.

**Chairman Bertrand, moved to approve the retirement of Battalion Chief Hugh McCrystal effective Decembr 29, 2017 and establish that he is eligible for DROP benefit payments as previously determined. Pension Board member Trowbridge second the motion and it carried with no opposition.**

**VIII. Hearings - None**

**IX. Service Purchases of military or prior service time - None**

**X. Transfers of Service**

A. Transfer out

a. G. Alexander – **Firefighter Alexander transferred to Golder Ranch Fire.**

B. Transfer in - **None**

**XI. Annual Qualifying Report**

This annual report is required by the State Office of the Fire Marshal. A copy of the current audit report is also submitted to the OFM and the State Department of Library and Archives with this report. Submitting this report qualifies the District to a Fire Insuranace Premium Tax. The tax credit for this year was nearly \$60,000.

**Chairman Bertrand, moved to approve the annual Qualifying Report to the Public Safety Personnel Retirement System for the year ended June, 2017 and authorize the Chairman to sign. The motion was seconded by Member Bustamante and carried with no opposition.**

**XII. Future Agenda Items**

a. Next meeting date is tentatively June 22, 2018.

**XIII. Adjournment**

**Motion was made by Chairman Bertrand and seconded by Member Caballero to adjourn at 9:52 a.m..**

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**Chairman Bertrand**

**Date**

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**Clerk Caballero**

**Date**