

Drexel Heights Fire District
5030 S. Camino Verde, Tucson, AZ 85735

Regular Board Meeting
November 17, 2017

I. Call to Order

Board Chair Bertrand called the meeting to order at 9:03 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: James Bertrand, Gary Bynum, Laura Dailey, and Charles Mendonca. With four Board Members attending, a quorum is established.

Board Members absent: Charles Zang.

Staff present: Douglas Chappell, Fire Chief; Laurie Dunham, Finance/Administrative Manager; and Dennis Stiegleiter, Fire Marshal.

IV. Approval of Meeting Minutes (October 20, 2017)

Move to approve the minutes of the Regular Board Meeting of October 20, 2017 by Ms. Dailey, second by Mr. Mendonca, motion approved. (4-0)

V. Call to the Public – Comments and Questions

None

VI. Report from the Fire Chief

Chief Chappell recognized the retirement of Valley Emergency Communications Center Manager Steve Campbell and presented Manager Campbell with a plaque from the District.

Chief Chappell provided a written report which is hereby made a part of these minutes. There were no questions from members of the Board.

VII. Pending Business

- A. Discussion and possible action to approve the Accounts Payable 05 – 18 dated November 17, 2017, and the monthly financial report for the period ending October 31, 2017.

Chief Chappell noted that the report content had changed due to input from the auditors.

Move to approve the Accounts Payable 05 – 18 dated November 17, 2017, and the monthly financial report for the period ending October 31, 2017 by Mr. Bertrand, second by Mr. Bynum, motion approved. (4-0)

- B. Discussion and possible action to approve a Board Meeting schedule for 2018. Chief Chappell noted that staff had prepared a draft schedule for Board Meetings in 2018 which changes the meetings to the fourth Friday monthly, except in November and December when the meetings would take place on the third Friday; and noted that this item was discussed at the October Board Meeting.

Move to approve a Board Meeting schedule for 2018 by Mr. Bertrand, second by Mr. Bynum, motion approved. (4-0)

- C. Discussion and possible action to appoint Angelo Marquez to the Local Public Safety Personnel Retirement System Board. Chief Chappell reported that as a part of the District's participation in the Public Safety Personnel Retirement System (PSPRS) the District is required to have a local PSPRS Board and that the membership of that Board includes two citizens at large. Chief Chappell noted that Mr. Marquez has expressed an interest in continuing to serve, and that the term of office on the Board is four years.

Move to appoint Angelo Marquez to the Local Public Safety Personnel Retirement System Board for a term of December 1, 2017 through November 30, 2021 by Mr. Bertrand, second by Mr. Mendonca, motion approved. (4-0)

- D. Discussion and possible action to approve Resolution 2017 - 20, which adopts the bond election canvass provided by Pima County Elections Department and adopts a Certificate of Election Results. Chief Chappell indicated that the Pima County Elections Department conducted the election and vote tally canvass and the District's Governing Board must also conduct and adopt the canvass of the election results. Chief Chappell noted that the Resolution and Certification paperwork was prepared by the District's bond counsel, Gust Rosenfeld.

Move to approve Resolution 2017 - 20, which adopts the bond election canvass provided by the Pima County Elections Department and adopts a Certificate of Election Results by Mr. Bertrand, second by Ms. Dailey, motion approved. (4-0)

- E. Discussion only concerning the Governing Board's priorities for the staff to consider in the development of the FY 2019 budget. Chief Chappell indicated that he was seeking input from Governing Board Members concerning their priorities for the FY 2019 budget. Chief Chappell noted that this item is discussion only and no action is expected at this meeting.

Mr. Bertrand indicated he will get his input to Chief Chappell.

VIII. Future Agenda Items

There were no items requested by members of the Board.

Chief Chappell noted that the audit firm is expected to present the FY 2017 Audit report at the December meeting.

IX. Adjournment

Move to adjourn the meeting by Mr. Bynum, second by Ms. Dailey, motion approved. (4-0) Mr. Bertrand adjourned the meeting at 9:16 a.m.

Next Scheduled Meeting: Friday, December 15, 2017, 9:00 a.m.
5030 S. Camino Verde, Tucson, AZ (Classroom)

Submitted by: _____
Gary Bynum, Clerk of the Board