

Drexel Heights Fire District

5030 S. Camino Verde, Tucson, AZ 85735

Regular Board Meeting
September 28, 2018

I. Call to Order

Board Chair Bertrand called the meeting to order at 9:01 a.m.

II. Pledge of Allegiance

III. Roll Call

Board Members present: James Bertrand, Gary Bynum, Laura Dailey, Charles Mendonca and Charles Zang. With five Board Members attending, a quorum is established.

Board Members absent: None

Staff Members present: Douglas Chappell, Fire Chief / District Administrator; Laurie Dunham, Finance / Administrative Manager; Dane Crouse, Division Chief; and Dennis Stiegleiter, Fire Marshal.

IV. Approval of Meeting Minutes

Move to approve the minutes of the Regular Board Meeting of August 24, 2018 by Mr. Bertrand, second by Mr. Mendonca, motion approved. (4-0-1, Ms. Dailey abstaining because she was not at the meeting)

V. Call to the Public – Comments and Questions

None

VI. Report from the Fire Chief

Chief Chappell submitted a written report, which is hereby made a part of these minutes. Chief Chappell indicated he had no additions to the report.

Ms. Dailey asked how many debris loads were taken from the old Community Center lot? Chief Chappell reported just one.

VII. Pending Business

- A. Discussion and possible action to approve Accounts Payable 03 – 19, dated September 28, 2018, and the monthly financial report for the period ending August 31, 2018.

Mr. Bertrand asked who “Silverado” on the listing was. Chief Chappell reported that Silverado is our IT support provider.

Move to approve Accounts Payable 03– 19, dated September 28, 2018, and the monthly financial report for the period ending August 31, 2018 by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

- B. Discussion and possible action to adopt Resolution 2018 – 16, which recognizes October as Fire Prevention Month in the District. Chief Chappell reported that staff is requesting that the Board adopt this Resolution as part of the District’s Fire Safety Education Program; and that the main event of the October programs is the Fire Safety Program that is a collaborative event at the AVA Amphitheater on October 4, 2018.

Mr. Bertrand asked what time the event takes place. Chief Chappell reported that buses will start arriving at 9:00 a.m. and the show is scheduled to get underway at 10:45 a.m.

Move to adopt Resolution 2018 – 16, which recognizes October as Fire Prevention Month in the District by Mr. Bertrand, second by Mr. Bynum, motion approved. (5-0)

- C. Discussion and possible action to authorize the Fire Chief to issue a purchase order to Emergency Vehicle Group, Inc. for the purchase of one 2019 Type I ambulance. Chief Chappell indicated that the District completed a Request for Proposals (RFP) for an ambulance in March, 2017, and that the RFP allowed the District to utilize the basic pricing model for several years. Chief Chappell noted that the total cost of the purchase is \$185,000.00, and that this is the third unit purchased under this RFP.

Move to authorize the Fire Chief to issue a purchase order to Emergency Vehicle Group Inc., for the purchase of one 2019 Type I ambulance by Mr. Bertrand, second by Mr. Mendonca, motion approved. (5-0)

- D. Discussion and possible action to adopt Resolution 2018 – 17 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with Tohono O’odham Nation for radio use and maintenance services. Chief Chappell reported that the District remains the named entity for the subscriber radio fees and maintenance of the radios in use by the Tohono O’odham Fire Department in the San Xavier District and under the IGA, the Tohono O’odham Fire Department reimburses the District for the total cost of the radios and maintenance plus an administrative fee.

Move to adopt Resolution 2018 – 17 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with Tohono O’odham Nation for radio use and maintenance services by Mr. Bertrand, second by Mr. Bynum, motion approved. (5-0)

- E. Discussion and possible action to adopt Resolution 2018 – 18 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with Tohono O’odham Nation for dispatch services. Chief Chappell indicated that the District and now the Valley Emergency Communications Center has provided dispatch services for the San Xavier District fire units for a number of years and that this new agreement covers the period of October 1, 2018 through September 30, 2019 with a per quarter fee of \$7,893.75.

Move to adopt Resolution 2018 – 18 which authorizes the Board Chair and Clerk to execute an Intergovernmental Agreement with Tohono O’odham Nation for dispatch services by Mr. Bertrand, second by Ms. Dailey, motion approved. (5-0)

VIII. Future Agenda Items

Mr. Bynum indicated he would like the social media item on the next agenda as an action item.

Chief Chappell indicated that he expects to have Attorney present to discuss the social media items, a base hospital agreement and a draft meeting schedule for 2019.

IX. Adjournment

Move to adjourn the meeting by Mr. Bertrand, second by Mr. Bynum, motion approved. (5-0) Mr. Bertrand adjourned the meeting at 9:11 a.m.

Submitted by: _____
Gary Bynum, Clerk of the Board

Next Scheduled Meeting: Friday, October 26, 2018, 9:00 a.m.
5030 S. Camino Verde, Tucson, AZ (Classroom)